

**TEXAS ANIMAL HEALTH COMMISSION**  
**AUDIT SUBCOMMITTEE MEETING AGENDA**  
**SEPTEMBER 22, 2020 8:00 A.M.**

**Note: This meeting will be held remotely via live audio and teleconferencing.**

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|---|----------------------------|
| 1. WELCOME AND CALL TO ORDER                                      | MR. JOE LEATHERS, CHAIRMAN |
| 2. ROLL CALL FOR COMMISSION MEMBERS                               | CHAIRMAN                   |
| 3. ROLL CALL FOR PUBLIC PARTICIPANTS PROVIDING PUBLIC COMMENT     | CHAIRMAN                   |
| 4. APPROVAL OF THE JUNE 23, 2020, MEETING MINUTES (Action Item)   | CHAIRMAN                   |
| 5. STEPHENVILLE REGION OFFICE INTERNAL AUDIT REPORT (Action Item) | MR. MONDAY RUFUS           |
| 6. PUBLIC COMMENT   | CHAIRMAN                   |
| 7. ADJOURNMENT  | CHAIRMAN                   |

**NOTICE AND INSTRUCTIONS REGARDING TELECONFERENCE MEETING**

Due to Governor Greg Abbott’s March 13, 2020 proclamation of a state of disaster affecting all counties in Texas due to the Coronavirus (COVID-19) and the Governor’s March 16, 2020 suspension of certain provisions of the Texas Open Meetings Act, the September 22, 2020 meeting of the Texas Animal Health Commission will be held by teleconference

Members of the public will not be able to attend in person but have access and a means to participate in this meeting, by two-way audio, by calling (408) 792-6300, or toll-free number (877) 668-4490, and entering access code 133 075 8344, when prompted. The teleconference number to the meeting is subject to being changed by the provider. Members of the public are encouraged to visit the commission’s website for the most current information as the date of the meeting approaches.

For public participants, after the meeting convenes the Chairperson will call roll for commission members and then for members of the public electing to provide public comment. Public testimony will be taken on items labeled “action item” or during the public comment agenda item. Please identify yourself by name and, if applicable, association, and state the agenda item(s) for which you would like to provide public comment.

Commenters may also provide written online comments by email at [comments@tahc.texas.gov](mailto:comments@tahc.texas.gov). To protect public safety during the COVID-19 pandemic, comments on paper will not be accepted at this meeting.

You may also email [comments@tahc.texas.gov](mailto:comments@tahc.texas.gov) in advance of the meeting if you would like to provide public comment. When the Commission reaches the public comment item, the Chairperson will recognize you by name and give you an opportunity to speak. All public comments will be limited to three minutes.

**NOTICE REGARDING ORDER OF AGENDA ITEMS**

Items may be taken up in an order other than that listed on the agenda.

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**Meeting Accessibility:** Under the Americans with Disabilities Act, an individual with a disability must have equal opportunity for effective communication and participation in public meetings. Upon request, agencies must provide auxiliary aids and services, such as interpreters for the deaf and hearing impaired, readers, large print or Braille documents. In determining the type of auxiliary aid or service, agencies must give primary consideration to the individual’s request. Those requesting auxiliary aids or services should notify the contact person listed on the meeting notice several days before the meeting by mail, telephone, or RELAY Texas. TTY: 7-1-1